

Teaching Assistant Person Specification

| | Essential | Desirable | Method of assessment |
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| Qualifications | <ul style="list-style-type: none"> ● Good basic education to GCSE level in literacy and numeracy, or the equivalent | <ul style="list-style-type: none"> ● A relevant qualification in Childcare and/or Education ● A First Aid qualification | Production of applicant's certificates |
| Experience | <ul style="list-style-type: none"> ● Experience of working with young children | <ul style="list-style-type: none"> ● Experience of working with young children in play schemes, crèches, after-school clubs or similar ● Experience of working in the Independent sector | Application form Interview References |
| Skills | <ul style="list-style-type: none"> ● Ability to assist children on an individual basis, in small groups and during whole class work ● Clearly explain tasks and foster children's independence ● Can successfully supervise children, modelling defined behaviour management policies ● Ability to work with guidance, but under limited supervision ● Liaise and communicate effectively with others ● Demonstrate good organisational skills | <ul style="list-style-type: none"> ● Is able to suggest alternative ways of helping children if they are unable to understand ● Can describe, in simple terms, the process of behaviour management with children | Application form Interview references |
| Knowledge | <ul style="list-style-type: none"> ● Knowledge of the needs of young children ● An understanding of child development and the ways in which children learn ● Knowledge of positive behaviour management strategies ● Knowledge of safeguarding children | <ul style="list-style-type: none"> ● Knowledge of National Curriculum EYFS, Key Stages 1 and 2 ● Knowledge of how to monitor, record and make basic assessments about individual progress ● An awareness of the roles played by various adults in a child's education | Application form Interview References |
| Personal competencies and qualities | <ul style="list-style-type: none"> ● Enthusiasm and a positive outlook ● The ability to work independently and collaboratively as a member of a team ● Creativity in problem solving together with a willingness to take on or try new approaches and ideas ● A positive attitude towards professional development and their own learning ● Reliability and integrity ● Good personal organisation. ● Good attendance record | <ul style="list-style-type: none"> ● Ability to work under pressure ● Sense of humour ● Flexibility | Application form Interview References |